

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, New Jersey

ORDER OF BUSINESS FOR APRIL 27, 2010 REORGANIZATION MEETING

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

"Adequate notice of the meeting was provided as specified in the Open Meeting Act. Notices of the Meeting were sent to the HERALD-NEWS, THE RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2010 elective year. A notice was also posted outside the office of the Midland Park Board of Education in a place reserved for such announcements."

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

- A. Presentation of the Annual School District Election held on Tuesday, April 20, 2010

For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
Sandra Criscenzo	900
Richard Formicola	902
Brian McCourt	240

The <u>Vote on the Budget Tax Levy:</u>	<u>Yes</u>	<u>No</u>
\$16,818,459	871	443

- B. Administration of Oath of Office to Sandra Criscenzo, Richard Formicola and Brian McCourt.

Roll Call

- C. Election of Officers:

1. Nomination for Board President

Nominations

Voting

2. Nomination for Board Vice President

Nominations

Voting

The Board Secretary turns the meeting over to the newly elected Board President.

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.
- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Approve the District Affirmative Action Plan.
- H. Approve the K-12 Curricula as outlined in the Course of Study Guides, as listed in the attached appendix. RM-1
- I. Reaffirmation of Negotiated Agreements between the Board of Education and the:
 - 1. Midland Park Education Association
 - 2. Midland Park Administrators & Supervisors Association
 - 3. Individual staff members:
 - a. School Business Administrator
 - b. Confidential Secretary to the Superintendent
 - c. Confidential Secretary to the School Business Administrator
 - d. Supervisor of Buildings & Grounds
 - e. Technology Coordinator
- J. Designate the following as Depositories for School Funds for the 2010-2011 School Year:
 - Columbia Bank
 - Atlantic Stewardship Bank
 - State of New Jersey Cash Management
- K. Designate the following Tax Shelter Annuity Companies for the 2010-2011 School Year:
 - AXA Equitable
 - AIG Valic
 - Metropolitan Life
- L. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2010-2011 School Year:
 - Ameriflex

M. Approve the resolution to appoint the School Business Administrator as the Fund Commissioner to the School Alliance Insurance Fund, as per the attached appendix.

RM-2

N. Designate the School Architect for the 2010-2011 School Year:

Solutions Architecture

O. Designate the School Attorney for the 2010-2011 School Year (support material attached):

Fogarty & Hara

P. Designate the School Auditor for the 2010-2011 School Year (support material attached):

Lerch, Vinci & Higgins, LLP

Q. Designate the School Insurance Broker for the 2010-2011 School Year:

FIRM, Inc. – Liability

Willis of New Jersey – Benefits Coordinator Consultant

R. Designate the Indoor Air Quality consultant for the 2010-2011 School Year:

ERM, Inc.

S. Designate Jane Lindstrom as the Treasurer of School Moneys effective April 28, 2010 through June 30, 2010.

T. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)

The Ridgewood News (Advertised Budget)

U. Approve the Schedule of Meetings for the 2010-2011 school year as listed on the attached appendix.

RM-3

V. Approve the following appointments, effective July 1, 2010:

Affirmative Action & Title IX Officer

Nicholas Capuano

Purchasing Agent

Stacy Garvey

Substance Awareness Coordinator

Craig Rush

Integrated Pest Management Coordinator

Robert Blanchard

Custodian of Records

Stacy Garvey

ADA Officer & 504 Committee Coordinator

Sheralyn Gottlieb

Asbestos Management & PEOSA Officer

Robert Blanchard

W. Approve the authorization to award contracts up to a bid threshold of \$29,000 and to set the quote threshold at \$4,350.

X. Approve the following officials to sign checks and/or contracts:

Board President
Board Secretary
Treasurer of School Moneys
High School Principal
Elementary School Principal

Y. Approve the establishment of Petty Cash funds for the 2010-2011 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	

Z. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6:23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

AA. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

Annual discussion of the New Jersey School Board Member Code of Ethics

BB. Adopt the New Jersey School Board Member Code of Ethics, which are attached as an appendix:

RM-4

BOARD SECRETARY'S REPORT

Approval of Minutes

Approve the minutes of the following regularly scheduled public meeting held on April 13, 2010.

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT



Board resolutions related to hiring for the 2009-2010 and 2010-2011 school years will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

A. Personnel - (W. Heebink)

1. Authorize the Board President and Board Secretary to prepare and execute an employment contract, to be sent for approval to the Executive County Superintendent of Schools, with Dr. Marie Cirasella as Superintendent of Schools, effective July 1, 2010 through June 30, 2014, at a starting salary of \$170,000.
2. Approve the sidebar agreement between the Midland Park Administrators & Supervisors Association and the Midland Park Board of Education, related to curriculum leadership roles for 2009-2010, which is attached as an appendix.
3. Accept the retirement resignation of Donald Elliott, high school teacher, effective June 30, 2010 (support material attached).
4. Approve a paid maternity leave for Susana Caldelas, Spanish teacher at the high school, effective September 7, 2010 through September 21, 2010; a paid child care leave, effective September 22, 2010 through October 19, 2010; and an unpaid child care leave in accordance with the New Jersey Family Leave Act, effective October 20, 2010 through June 30, 2011 (support material attached).
5. Approve the compensation for Denise Connelly, Instructional Aide, for her 45 minute lunch period. She will be paid at her approved hourly rate, effective retroactive from March 12, 2010 through June 23, 2010 (support material attached).
6. Approve the following additions to the list of substitute teachers for the 2009-2010 school year (support material attached):
 - * Thomas DellaTorre
 - * Tiffany Gallagher
 - (s) Krista Hogne
 - (s) Rosemary Neville

* = NJ Standard Certificate
(s) = County Substitute Certificate
7. Approve the placement of Elizabeth Unanue as a student teacher in the Highland School, effective September 7, 2010 through December 17, 2010 (support material attached).

A-1

8. Approve the proposed Holiday Schedule for 12-Month Personnel for the 2010-2011 school year, which is attached as an appendix.

A-2

B. Finance Committee - (, Chairperson)

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2010, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the first April 2010 payroll in the amount of \$588,695.15.
3. Approve the April 2010 supplemental claims in the amount of \$228,659.45.
4. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period March 1, 2010 – March 31, 2010, which are attached as an appendix.
5. Approve the transfers among accounts, according to prescribed accounting procedures, for the period March 1, 2010 – March 31, 2010, which are attached as an appendix.
6. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education (support material attached).

F-1

F-2

C. Curriculum Committee - (, Chairperson)

1. Approve the recommendation of the Director of Special Services for the placement of one middle school regular education student on home instruction, effective retroactive from April 13, 2010 through May 8, 2010.
2. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Kathryn Piscitello	Winners! A Closer Look at the Year's 100 Best Books, K-6	Whippany, NJ	April 28, 2010
Teresa Isik	Guidance Counselor Luncheon	Hackettstown, NJ	April 30, 2010
Sarah Berninger, Teresa Wecht	NJ Writing Alliance Workshop	New Brunswick, NJ	May 25, 2010

3. Approve the following new text for AP Chemistry, Grades 11-12:

Chemistry 10th edition, Raymond Chang; 2010/New York.

4. Approve the adoption of the “New Course Adoption Proposal” form, which is attached as an appendix.

- D. Policy Committee - (, Chairperson)

Approve the second reading of the following revised policy:

High School Graduation Policy

Policy Section 5460

- E. Legislative Committee - (,Chairperson)

- F. Buildings & Grounds Committee - (, Chairperson)

- G. Negotiations - Teachers/Secretaries - (, Chairperson)

- H. Public Relations Committee - (, Chairperson)

- I. Personnel Committee - (, Chairperson)

- J. Service Review Committee – (, Chairperson)

- K. Town Council Special Projects Committee – (, Chairperson)

- L. Special Recreation Committee – (, Chairperson)

- M. Technology Committee – (, Chairperson)

- N. Liaison Committee:

High School PTA - ()

Elementary School PTA - ()

Booster Club - ()

Performing Arts Parents - ()

Special Education - ()

Education Foundation – ()

Board of Recreation – ()

Continuing Education Program – ()

Student Representative to the Board – ()

O. Old Business

P. New Business

Motion to go into closed session before the meeting of May 4, 2010 for the purpose of personnel and negotiations.

Open to the Public

Motion to Adjourn